



To: STEP Mentors and Participants
 From: Buck-I-SERV
 Re: Domestic Buck-I-SERV Experiences – Trip Expenses

This letter is intended to describe individual trip expenses related to a domestic Buck-I-SERV experience from May 2-9, 2020.

Individual domestic trip costs vary; This list represents costs for a typical domestic trip experience. If your advertised trip cost is higher than what is outlined below, you can contact Buck-I-SERV@osu.edu and ask for a budget sheet for your specific trip.

The costs outlined below are anticipated and tentative, depending on actual final costs for transportation, meals and other program costs.

Expense	Expected Cost	Description
Transportation	\$250	Rental vehicles and fuel for the week
Lodging	\$300	Accommodations (may include hotel, hostel or other group lodging options)
Service Site Payment	\$200	Registration with service site(s)
Group Activities	\$40	Funds used for group activities (can include groceries, meals, tickets to events, museum entry, etc.) – each group determines the best use of these funds
Total	\$790	Total per participant cost for program
Other Expenses		
Meals		Most meal costs are not included in the trip fee. Each trip is slightly different. You will need to budget for your specific trip needs. Your trip leader(s) will talk more about what meals to expect to pay out of pocket.

\$790	This is the total expected cost per student participant
-\$390	This is the amount of Buck-I-SERV internal funding used toward this trip spot
\$390	This is the remaining cost per participant, the advertised per participant fee for program. This is the amount of STEP funding you can budget for payment to Buck-I-SERV.

Sincerely,



THE OHIO STATE UNIVERSITY

Rebecca Delo

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